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ZELIENOPLE BOROUGH

INCORPORATED MAY 29, 1840

1840

BOROUGH OF ZELIENOPLE

2020 ADOPTED

OPERATING BUDGET

&

CAPITAL IMPROVEMENTS PLAN

2019 BUDGET PROPOSAL - BOROUGH OF ZELIENOPLE

Borough of Zelienople
2020 Proposal - All Funds - Totals

FUNDS	2019 Budget Totals	REVENUE TOTAL 2020	EXPENSE TOTAL 2020	2020 Fund Total Variance Revenue - Expense
Gen Fund Totals	2,921,868	3,046,334	3,046,334	0
Fire Fund Totals	59,550	59,605	59,605	0
Library Fund Totals	29,434	29,803	29,803	0
Water Fund Totals	2,136,806	2,171,722	2,171,722	0
Electric Fund Totals	5,612,039	5,510,599	5,510,599	0
Hwy Aid Fund Totals	150,000	225,000	225,000	0
Grand Total All Funds	10,909,697	11,043,063	11,043,063	0

BOROUGH OF ZELIENOPLE - GENERAL FUND ACTIVITIES DETAIL

General Fund Activity	REVENUE 2019 Budget	REVENUE 2020 Budget	EXPENSE 2019 Budget	EXPENSE 2020 Budget
General Government	930,845	1,000,701	537,250	575,456
Police	189,410	202,154	1,296,882	1,336,556
Fire	42,116	44,852	51,516	55,652
Zoning/Codes	55,978	58,577	113,876	117,968
Streets	28,381	30,204	415,668	452,600
Community Park	29,725	58,158	118,846	121,012
Transfers/Debt	1,645,413	1,651,688	387,830	387,090
GENERAL FUND TOTAL	2,921,868	3,046,334	2,921,868	3,046,334

BOROUGH OF ZELIENOPLE
BUTLER COUNTY, PENNSYLVANIA
RESOLUTION # 426-19

A RESOLUTION OF THE BOROUGH OF ZELIENOPLE, BUTLER COUNTY, COMMONWEALTH OF PENNSYLVANIA, FIXING THE TAX RATE FOR THE YEAR 2020

NOW, THEREFORE, BE IT RESOLVED by the Council of Zelienople Borough, Butler County, Commonwealth of Pennsylvania:

THAT a tax be and the same is hereby levied on all real property within Zelienople Borough subject to taxation for the fiscal year 2020 as follows:

SECTION 1. Tax rate for general purposes, the sum of 1.81 mills on each dollar of assessed valuation, or the sum of $0.181 on each one hundred dollars of assessed valuation.

SECTION 2. Tax rate for recreation purposes, the sum of 1.00 mills on each dollar of assessed valuation, or the sum of $0.100 on each one hundred dollars of assessed valuation.

SECTION 3. Tax rate for fire purposes, the sum of 2.00 mills on each dollar of assessed valuation, or the sum of $0.200 on each one hundred dollars of assessed valuation.

SECTION 4. Tax rate for library purposes, the sum of 1.00 mills on each dollar of assessed valuation, or the sum of $0.100 on each one hundred dollars of assessed valuation.

SECTION 5. All other municipal tax rates are to remain unchanged.

SECTION 6. That any resolution, or part of resolution, conflicting with this resolution be and the same is hereby repealed insofar as the same affects this resolution.

DULY ADOPTED, the 30th day of December, 2019, by the Council of the Borough of Zelienople, Butler County, Commonwealth of Pennsylvania, in lawful session duly assembled.

BOROUGH OF ZELIENOPLE
BUTLER COUNTY, PENNSYLVANIA

By:______________________________
Allen E. Bayer, President of Council

By:______________________________
Thomas Oliverio, Mayor

ATTEST: ______________________________
Donald C. Pepe, Borough Secretary

GENERAL FUND

	General Fund Revenue - General Government				
			2019		2020
Account Number	Account Description		2019 Budget		Manager Recommend
01-301-401-100	Real Estate Taxes-Curr Year - Gen Purpose		52,768		52,766
01-301-401-400	Real Estate Taxes-Delinquent - Gen RE		1,200		1,000
01-310-401-010	Per Capita Taxes		10,000		15,000
01-310-401-100	Real Estate Transfer Taxes		65,000		65,000
01-310-401-210	Earned Income Taxes		580,220		613,760
01-310-401-900	Local Services Tax (LST)		132,000		145,000
01-321-401-800	Cable TV Licenses		100		100
01-341-401-100	Interest Earnings		500		2,500
01-355-401-010	Public Utility Realty Tax		1,000		1,000
01-355-401-040	Alcoholic Beverage Licenses		1,200		1,400
01-355-401-052	State Pension Contribution - Admn		28,668		32,262
01-355-401-090	Act 13 Impact Fees - Marcellus Shale		23,000		35,000
01-359-401-100	In lieu of Taxes -Butler Co Housing Auth - Boro- (Gen)		310		300
01-359-401-101	In lieu of Taxes -Butler Co Housing Auth - Distrib		21,650		21,600
01-359-401-200	In lieu of Taxes - Passavant (Boro Portion - 20%)		5,304		5,463
01-361-401-200	Returned Check Charges		875		1,000
01-361-401-500	Sale of Maps/Ordinances/Copies		100		100
01-361-401-700	Lien Letters		1,750		1,750
01-364-401-500	Recycling Fee		200		200
01-395-401-100	Refund of Prior Yr Expense		5,000		5,500
	Total General Fund Revenue - General Government		**930,845**		**1,000,701**

Account Number	Account Description		2019 Budget		2020 Manager Recommend
	General Fund Revenue - Police				
			2019		**2020**
01-321-410-610	Soliciting Permits		1,200		1,600
01-331-410-100	Fines		18,000		18,000
01-354-410-010	Grants-State - Police		5,000		5,000
01-355-410-053	State Pension Contribution - Police/ Uniformed		76,448		86,032
01-355-410-054	State Pension Contribution - Police/ Non-Uniformed		4,778		5,377
01-360-410-101	Wage Reimbursement - Police/ Uniformed		4500		4,500
01-362-410-100	Police Services-Harmony		41,000		41,000
01-362-410-102	Police Services - CVE School		22,605		23,170
01-362-410-103	Police Services - St. Gregory's School		3,829		3,925
01-362-410-110	Sale of Police Reports		1,200		1,200
01-362-410-130	Excess Alarm Calls		4,000		4,000
01-362-410-140	Fingerprinting Fees		750		750
01-362-410-170	Harmony Boro - Swiftreach Fees		600		600
01-376-410-200	Monthly Parking Permits		3,000		3,000
01-387-410-100	Contributions - Police		1,500		3,000
01-391-410-101	Sale of Property & Supplies - Police		1,000		1,000
	Total General Fund Revenue - Police		**189,410**		**202,154**

	General Fund Revenue - Fire				
			2019		2020
Account Number	Account Description		2019 Budget		Manager Recommend
01-355-411-070	Foreign Fire Insurance Premiums		20,900		23,000
01-359-411-200	Passavant (Fire Portion - 80%)		21,216		21,852
	Total General Fund Revenue - Fire		42,116		44,852

	General Fund Fund Revenue - Zoning				
			2019		**2020**
Account Number	**Account Description**		**2019 Budget**		**Manager Recommend**
01-355-414-056	State Pension Ctrb - Zoning		4,778		5,377
01-361-414-300	Zoning/Subdivision/Land Development Fees		2,000		2,000
01-361-414-340	Zoning Hearing Fees		1,500		1,500
01-361-414-350	Zoning- In Lieu of Parking Fees		1,000		1,000
01-362-414-400	Inspection Fees (CEA. / DCED)		40,000		40,000
01-362-414-410	Building Permits (Zelie Fees)		4,000		6,000
01-362-414-420	Electrical Permits		200		200
01-362-414-450	Use / Occupancy / Demolition Permits - Zoning		500		500
01-362-414-460	Sign Permits		2,000		2,000
	General Fund Fund Revenue - Zoning		**55,978**		**58,577**

Account Number	Account Description		2019 2019 Budget		2020 Manager Recommend
	General Fund Revenue - Street				
01-355-430-055	State Pension Contribution - Street		9,556		10,754
01-362-430-450	Use / Occupancy Permits - Street		500		500
01-363-430-100	Road Restoration Costs		500		500
01-363-430-510	Snow Removal-Penn DOT		12,875		13,500
01-363-430-520	Snow Removal-North Gate		500		500
01-363-430-521	Street Cleaning-Harmony		450		450
01-389-430-100	Insurance Reimbursement - Street		2,000		2,000
01-391-430-102	Sale of Property & Supplies - Street		2,000		2,000
	Total General Fund Revenue - Street		**28,381**		**30,204**

	General Fund Revenue - Community Park				
			2019		**2020**
Account Number	**Account Description**		**2019 Budget**		**Manager Recommend**
01-301-452-100	Real Estate Tax - Curr Yr - Recreation		29,154		29,153
01-301-452-400	Real Estate Taxes- Delinquent - Recreation		400		500
01-359-452-100	In lieu of Taxes -Butler Co Housing Auth - Boro		171		150
New Number	Park Assoc. Contirbution toward Recreation Director Pay				28,355
	Total General Fund Revenue - Community Park		**29,725**		**58,158**

	General Fund Revenue - Transfer / Debt				
			2019		**2020**
Account Number	Account Description		2019 Budget		Manager Recommend
01-392-000-060	Transfer from Water Fund		282,612		224,918
01-392-000-070	Transfer from Electric Fund		1,362,801		1,426,770
	Transfer - General Fund Revenue - Transfer / Debt		**1,645,413**		**1,651,688**

Zelienople - 2020 Budget Worksheet

	General Fund Expense - Admn			
		2019		**2020**
Account Number	**Account Description**	**2019 Budget**		**Manager Recommend**
01-400-401-120	Wages-Manager/Asst Manager	62,147		69,364
01-400-401-121	Wages (Gen) - Public Works Director	27,255		29,705
01-400-401-140	Wages-Other Admn Staff	46,780		46,254
01-400-401-156	Benefits - Health Care	32,547		47,953
01-400-401-160	MMO Employee Pension	42,081		38,250
01-400-401-161	FICA/Medicare	10,418		11,117
01-400-401-162	Unemploy Comp	582		677
01-400-401-167	In Lieu of Deferred Comp Pymt	6,000		6,000
01-400-401-210	Office Supplies-Admn	3,600		3,200
01-400-401-260	Small Tools & Equipment	2,100		1,500
01-400-401-311	Accounting/Auditing Services	9,500		13,000
01-400-401-312	Consulting Fees	2,500		2,500
01-400-401-313	Engineering Services	1,000		750
01-400-401-316	Codification Services	2,500		2,000
01-400-401-317	Appraisal Services			0
01-400-401-325	Postage-Admin	1,500		1,600
01-400-401-327	Radio Service/Cell Phones	2,600		2,500
01-400-401-331	Mileage/Tolls/Food/Lodging	10,000		10,000
01-400-401-341	Advertising	2,000		2,300
01-400-401-342	Printing	6,500		8,200
01-400-401-352	Insurances-Gen Liab/Auto/Bonding	16,849		17,973
01-400-401-354	Workers Comp-Admin	1,281		1,314
01-400-401-374	Repair/Maint Equipment-Admin	200		100
01-400-401-375	Repair/Maint - Vehicle - ADMN	0		750
01-400-401-420	Dues/Memberships/Subscriptions	10,000		10,000
01-400-401-450	Contracted Services	10,750		1,000
01-400-401-452	Maint Contract (Copier, etc)	4,400		4,800

Zelienople - 2020 Budget Worksheet

	General Fund Expense - Admn				
			2019		**2020**
Account Number	**Account Description**		**2019 Budget**		**Manager Recommend**
01-400-401-453	Web & Comp. Sys Upgrade/Main		9,898		13,640
01-400-401-920	Dist-BCHA In Lieu of Taxes		21,500		21,600
01-400-403-114	Tax Collector-Real Estate		6,775		6,776
01-400-403-115	Tax Collector-EIT/PCT/LST		13,000		14,500
01-400-403-161	Tax Collector-FICA/Medicare		518		518
01-400-403-342	Printing- Tax Collection		500		500
01-400-403-353	insurance & Bonding - Tax Collector				0
01-400-404-310	Solicitor Fees		38,000		38,000
01-400-404-314	Other Legal Fees		8,000		10,000
01-400-406-318	Payroll Processing		6,100		6,500
01-400-409-240	Operating Supplies - Bldg		1,350		1,350
01-400-409-260	Small Tools & Minor Equipment - Bldg		2,500		4,000
01-400-409-321	Telephone Service (land line)-General		4,275		4,500
01-400-409-352	Insurances-Gen Liab/Auto/Bonding		1,000		1,000
01-400-409 360	Electric Utility Payment - Snow Melt Sys - Main St		12,500		6,500
01-400-409-361	Electric Utility Payment		23,960		24,700
01-400-409-362	Gas Utility Payment		4,300		4,200
01-400-409-364	Sewer Utility Service		1,250		3,600
01-400-409-366	Water Utility Service		2,000		4,800
01-400-409-373	Repair/Maint - Building		6,000		14,700
01-400-409-441	Refuse Service		2,300		2,500
01-400-409-452	Maintenance Contracts		7,000		7,500
01-400-409-454	Custodial Service		13,000		13,000
01-400-409-456	Alarm Monitoring Service		1,300		1,400
01-400-409-470	Contracted Services-Corner Parks / New Parking Lot Maint.		3,000		2,500

Zelienople - 2020 Budget Worksheet

	General Fund Expense - Admn			
		2019		2020
Account Number	Account Description	2019 Budget		Manager Recommend
01-415-415-532	EMA Contribution	2,668		2,668
01-456-456-531	Library Contribution	17,066		16,697
01-480-454-240	Operating Supplies - Corner Parks	1,000		1,000
01-480-454-352	Insurances-Gen Liab/Auto/Bonding-Corner Parks	100		100
01-480-459-541	Historical Society Contribution	3,300		3,300
01-480-480-549	Other Contributions	7,000		8,100
01-480-491-300	Prior Year Expense	1,000		2,500
	Total General Fund Expense - Admn	537,250		575,456

Zelienople - 2020 Budget Worksheet

	Gen Fund Expense - Police Exp 01-410		
		2019	2020
Account Number	Account Description	2019 Budget	Manager Recommend
01-410-410-120	Wages-Police Chief	99,500	101,000
01-410-410-130	Wages- Sgt & Corp.	163,290	187,445
01-410-410-131	Wages-Patrol Officers - Fulltime	357,110	362,000
01-410-410-132	Wages-Patrol Officers - Parttime	45,645	46,786
01-410-410-140	Wages-Police Admn Asst/Systems Admn	42,500	36,000
01-410-410-157	Health Care- Uniformed	153,456	176,324
01-410-410-159	Health Care - Non Uniformed	24,938	32,482
01-410-410-161	FICA/Medicare	14,972	15,765
01-410-410-162	Unemploy Comp	2,850	3,705
01-410-410-164	In lieu of post retirement medical - police	24,000	24,000
01-410-410-167	In Lieu of Deferred Comp Pymt	1,000	500
01-410-410-168	MMO - Police Pension	183,841	169,235
01-410-410-169	MMO - Employee Pension (NU)	7,013	6,375
01-410-410-173	Civil Service Commission Expenses	1,000	1,000
01-410-410-210	Office Supplies	2,000	1,800
01-410-410-231	Gasoline & Oil	14,000	14,000
01-410-410-238	Clothing & Uniforms	7,000	7,000
01-410-410-239	Tires & Tubes-Police	2,200	2,200
01-410-410-240	Operating Supplies	2,000	2,000
01-410-410-260	Small Tools & Minor Equipment	19,000	10,914
01-410-410-321	Telephone Service (Land & Cell)	9,000	11,000
01-410-410-325	Postage	600	750
01-410-410-327	Radio Service-	1,500	1,500
01-410-410-331	Mileage/Tolls/Food/Lodging	4,500	5,000
01410-410-341	Advertising	0	500
01-410-410-342	Printing Expenses	1,000	800
01-410-410-352	Insurances-Gen Liab/Auto/Bonding	12,929	13,058
01-410-410-354	Workers Comp	32,235	33,164
01-410-410-374	Repair/Maint Equip	500	500

	Gen Fund Expense - Police Exp 01-410				
			2019		2020
Account Number	Account Description		2019 Budget		Manager Recommend
01-410-410-375	Repair/Maint-Vehicles		5,000		5,000
01-410-410-376	Repair/Maint-Parking Lots		1,500		1,000
01-410-410-420	Dues/Memberships/Subscriptions		6,650		6,800
01-410-410-450	Contracted Services		6,700		10,000
01-410-410-452	Maintenance Contracts		7,500		7,000
01-410-410-457	Animal Control Services		500		500
01-410-410-461	Training-Police		4,200		4,200
01-410-471-400	Principal Pymt - Pol Cars		30,110		30,110
01-410-472-400	Interest Pymt - Pol Cars		5,143		5,143
	Total Gen Fund - Police Exp 01-410		**1,296,882**		**1,336,556**

Zelienople - 2020 Budget Worksheet

Account Number	Account Description	2019 Budget	Manager Recommend
	General Fund Expense - Fire 01-411		
		2019	2020
01-411-411-354	Workers Comp - Fire Dept	9,400	10,800
01-411-411-533	Distribution of Foreign Fire Ins.	20,900	23,000
01-411-411-920	Dist PRC - P.I.L.O.T. (80%)	21,216	21,852
	Total General Fund Expense - Fire 01-411	51,516	55,652

Zelienople - 2020 Budget Worksheet

Account Number	Account Description	2019 Budget	2020 Manager Recommend
	General Fund Expense Zoning 01-414		
		2019	**2020**
01-414-414-122	Wages-Zoning Officer	45,879	49,189
01-414-414-156	Health Care	4,689	4,806
01-414-414-160	MMO Employee Pension - Zoning	7,013	6,375
01-414-414-161	FICA/Medicare	3,510	3,763
01-414-414-162	Unemploy Comp	285	285
01-414-414-167	In Lieu of Deferred Comp Pymt	1,000	1,000
01-414-414-210	Office Supplies	400	300
01-414-414-313	Engineering Services	1,000	800
01-414-414-314	Legal Services	4,000	6,000
01-414-414-331	Mileage/Tolls/Food/Lodging	250	250
01-414-414-341	Advertising	1,500	1,500
01-414-414-342	Printing Expenses	800	700
01-414-414-420	Dues/Memberships/Subscriptions	750	500
01-414-414-450	Contracted Inspection Services	40,000	40,000
01-414-414-455	Court Stenographer	800	500
01-414-414-541	Borough Sign Grant to Businesses	2,000	2,000
	Total General Fund Expense Zoning 01-414	**113,876**	**117,968**

Zelienople - 2020 Budget Worksheet

Account Number	Account Description	2019 Budget	Manager Recommend
	Gen Fund Expense - Street 01-430		
		2019	2020
01-430-430-141	Wages-Street Dept. - Fulltime	93,200	91,564
01-430-430-142	Wages- Street Dept- Parttime/Seasonal	32,000	26,980
01-430-430-156	Benefits - Health Care	35,077	45,041
01-430-430-160	MMO Employee Pension	14,026	12,750
01-430-430-161	FICA/Medicare	9,578	9,069
01-430-430-162	Unemploy Comp	1,140	1,200
01-430-430-167	In Lieu of Deferred Comp Pymt	2,000	1,500
01-430-430-231	Gasoline & Oil	9,800	9,400
01-430-430-238	Clothing & Uniforms	1,500	1,500
01-430-430-239	Tires & Tubes	2,500	2,200
01-430-430-240	Operating Supplies	2,800	2,800
01-430-430-260	Small Tools & Equipment	3,800	4,965
01-430-430-313	Engineering - Street Dept	1,500	2,500
01-430-430-321	Telephone Service (land line)	500	500
01-430-430-327	Radio Service/Cell Phones	1,150	1,775
01-430-430-331	Mileage/Tolls/Food/Lodging	150	100
01-430-430-342	Printing	200	200
01-430-430-352	Insurances-Gen Liab/Auto/Bonding	7,925	8,004
01-430-430-354	Workers Comp	8,372	8,622
01-430-430-361	Electric - PW Bldg	2,400	2,430
01-430-430-362	Gas Service - PW Bldg	1,500	1,500
01-430-430-364	Sewer Utility Payment	300	700
01-430-430-366	Water Utility Payment	650	700
01-430-430-373	Repair/Maint-Bldgs	2,000	2,000
01-430-430-374	Repair/Maint-Equip	8,000	15,000
01-430-430-375	Repair/Maint-Vehicles	25,000	18,000
01-430-430-420	Dues/Memberships/Subscriptions	100	100
01-430-430-450	Contracted Services	5,000	5,000
01-430-430-452	Maintenance Contracts	1,000	1,000

Zelienople - 2020 Budget Worksheet

	Gen Fund Expense - Street 01-430				
			2019		2020
Account Number	Account Description		2019 Budget		Manager Recommend
01-430-471-400	Major Purchase - Principal (Trk loan)				22,080
01-430-472-400	Major Purchase- (Trk loan) Interest				920
01-430-432-245	Supplies - Snow Removal		65,000		65,000
01-430-433-245	Supplies-Traffic Signs/Markings		10,000		17,000
01-430-435-372	Repair/Maint- Curbs/Sidewalks		10,000		8,000
01-430-435-600	Major Construction - Curbs/Sidewalks		0		0
01-430-436-372	Repair/Maint - Storm Sewers		30,000		35,000
01-430-436-600	Major Construction - Storm Sewers		20,000		20,000
01-430-439-372	Repair/Maint- Streets		7,500		7,500
01-430-439-600	Major Const . - Hwy & Streets		0		0
	Gen Fund Expense - Street 01-430		415,668		452,600

	General Fund Expense - Community Park- MODIFIED - 01-452				
			2019		**2020**
Account Number	**Account Description**		**2019 Budget**		**Manager Recommend**
NEW	Wages Recreation Director				41,000
NEW	Health Care				22,340
NEW	MMO Employee Pension - Recreation Director				0
NEW	FICA/Medicare				3,137
NEW	Unemploy Comp				285
NEW	In Lieu of Deferred Comp Pymt				0
NEW	Office Supplies				0
NEW	Telephone Service (land line)				0
NEW	Radio Service/Cell Phones				0
NEW	Workers Comp Ins				0
01-452-452-280	Comm Park-Oper Expenses		50,000		50,000
01-452-452-352	Insurances-Gen Liab/Auto/Bonding- Comm Park		750		750
01-452-452-540	Comm Park-Contributions-Fireworks		3,500		3,500
01-452-452-690	Improvements - Infrastructure - Comm Park		37,000		0
01-452-453-315	Recreation Program		27,596		0
	General Fund Expense - Community Park - 01-452		**118,846**		**121,012**

Zelienople - 2020 Budget Worksheet

	General Fund Expense - Transfer / Debt				
			2019		**2020**
Account Number	**Account Description**		**2019 Budget**		**Manager Recommend**
01-460-471-400	Principal - GON (Wes Banco)		146,400		145380
01-460-472-400	Interest - GON (Wes Banco)		76,800		74364
01-470-475-100	Fiscal Agent Fees		350		350
01-490-492-181	Trnf to Cap Proj Fd-Recreation		29,725		29803
01-490-492-220	Trn to Series A Sinking Fund		134,555		137193
	General Fund Expense - Transfer / Debt		**387,830**		**387,090**

FIRE
FUND

Account Number	Account Description		2019 Budget		2020 Manager Recommend
	Fire Fund Revenue				
03-301-411-100	Real Estate Taxes-Curr Year		58307		**58,305**
03-301-411-400	Real Estate Taxes-Delinquent		900		**1,000**
03-359-411-100	In lieu of Taxes -Butler Co Housing Auth		343		**300**
	Total - Fire Fund Rev - 03		**59,550**		**59,605**

Zelienople - 2020 Budget Worksheet

	Fire Fund Expense				
			2019		2020
Account Number	Account Description		2019 Budget		Manager Recommend
03-411-411-530	Tax Distribution / PILOT		59,550		59,605
	Total Fire Fund Exp - 03		59,550		59,605

LIBRARY
FUND

	Library Fund Revenue				
			2019		**2020**
Account Number	**Account Description**		**2019 Budget**		**Manager Recommend**
05-301-456-100	Real Estate Taxes-Curr Year		29154		**29,153**
05-301-456-400	Real Estate Taxes-Delinquent		200		**500**
05-359-456-100	In lieu of Taxes - Butler Co Housing Auth		80		**150**
	Total - Library Fund Rev - 05		**29,434**		**29,803**

Zelienople - 2020 Budget Worksheet

	Library Fund Expense				
			2019		**2020**
Account Number	**Account Description**		**2019 Budget**		**Manager Recommend**
05-456-456-530	Distribution to Library (Tax)		29,434		29,803
	Total Library Fund Exp - 05		**29,434**		**29,803**

WATER
FUND

06
Water

Zelienople - 2020 Budget Worksheet

	Water Fund Revenue				
			2019		**2020**
Account Number	**Account Description**		**2019 Budget**		**Manager Recommend**
06-341-448-100	Interest Earnings-Water		2,500		3,500
06-355-448-050	State Pension Contribution		4,778		10,754
06-360-448-100	Wage Reimbursement		750		750
06-378-448-100	Water Sales To Customers		1,258,088		1,258,088
06-378-448-900	Water Tap Fees		35,000		35,000
06-378-448-903	WBCA Meter Reading Charge		4,000		21,390
06-378-448-904	C.I.S. Surcharge		600,000		600,000
06-378-448-906	Reconnect/Disconnect Fees		300		300
06-378-448-908	Water Penalties		4,700		5,000
06-378-448-910	Special Meter Charge		240		240
06-378-448-911	CIS Penalties		1,850		2,100
06-378-448-990	Charges/Fees for Services		600		600
06-389-448-100	Insurance - Reimbursement		1,000		1,000
06-391-448-100	Sales of Property & Supplies-Water		220,000		230,000
06-395-448-100	Refund of Prior Yr Expense		3,000		3,000
	Total - Water Fund Rev - 06		**2,136,806**		**2,171,722**

Zelienople - 2020 Budget Worksheet

	Water Fund Expense				
			2019		2020
Account Number	Account Description		2019 Budget		Manager Recommend
06-440-448-120	Wages-Water-Mgr/Asst Mgr		60,320		67,324
06-440-448-121	Wages (Water) - Public Works Director		26,454		28,832
06-440-448-140	Wages-Water-Other Admn Staff		45,401		44,893
06-440-448-141	Wages-Water-Dept - Fulltime		49,070		79,104
06-440-448-142	Water Dept Wages - Parttime		25,887		0
06-440-448-156	Benefits - Health Care		44,339		76,966
06-440-448-160	MMO Employee Pension		7,013		12,750
06-440-448-161	FICA/Medicare		15,846		16,842
06-440-448-162	Unemploy Comp		1,134		1,229
06-440-448-167	In Lieu of Deferred Comp Pymt		1,000		1,500
06-440-448-221	Water Purification Supplies		1,500		1,500
06-440-448-231	Gasoline & Oil		3,500		2,800
06-440-448-238	Clothing & Uniforms		700		1,000
06-440-448-239	Tires & Tubes-Water		1,500		1,100
06-440-448-240	Operating Supplies		8,000		8,000
06-440-448-260	Small Tools & Equipment		10,000		11,165
06-440-448-311	Acctg/Auditing-Water		9,550		11,000
06-440-448-313	Engineering Serv-Water		10,000		4,500
06-440-448-314	Legal Services-Water		0		0
06-440-448-321	Telephone Service (land line)		1,000		1,100
06-440-448-325	Postage-Water		8,500		8,500
06-440-448-327	Radio Service/Cell Phones		1,432		1,500
06-440-448-329	PA One-Call System		1,000		900
06-440-448-331	Mileage/Tolls/Food/Lodging		500		500
06-440-448-341	Advertising-Water		500		500
06-440-448-342	Printing-Water		1,500		2,200
06-440-448-352	Insurances-Gen Liab/Auto/Bonding		9,312		11,002
06-440-448-354	Workers Comp		8,411		8,622
06-440-448-360	Deer Lane Pump Statiion Electric		25,000		22,500
06-440-448-361	Electric Utility Pymt-Water		5,600		4,450

Zelienople - 2020 Budget Worksheet

	Water Fund Expense				
			2019		2020
Account Number	Account Description		2019 Budget		Manager Recommend
06-440-448-362	Gas Utility Pymt-Water		2,900		2,700
06-440-448-364	Sewer Utility Pymt-Water		500		1,000
06-440-448-366	Water Utility Pymt-Water		1,500		1,400
06-440-448-370	Resvr Breach/Plant Decomm		5,000		2,000
06-440-448-373	Rep/Maint-Bldgs		2,000		2,000
06-440-448-374	Rep/Maint-Equip		2,500		2,500
06-440-448-375	Rep/Maint-Vehicles		3,500		2,500
06-440-448-378	Rep/Maint-Mains & Hydrants		40,000		40,000
06-440-448-379	Rep/Maint-Meters & Boxes		4,000		5,000
06-440-448-384	Rental-Machinery/Equipment		1,000		0
06-440-448-420	Dues/Memberships/Subscriptions		9,000		8,000
06-440-448-450	Contracted Services		10,000		10,000
06-440-448-451	Bulk Water Purchase - Marion Twp		10,000		10,000
06-440-448-452	Maint Contracts / Certifications		31,200		30,000
06-440-448-453	Water Testing		8,000		7,500
06-440-448-454	Bulk Water Purchase - BFMA		600,000		600,000
06-440-448-601	Maint- Tanks		4,000		4,000
06-470-448-800	Depreciaition Expense - Water		575,350		581,590
06-470-472-600	Debt Service-Interest - Bond Issue		98,691		89,260
06-470-472-800	Debt Srvc Interest - AMI		28,517		28,959
06-470-472-900	Debt Service-Interest-New Debt BFMA		31,717		29,466
06-470-472-400 New	Small Borrowing Interest-Truck Loan				800
06-470-475-100	Fiscal Agent Fees - Bonds		350		350
06-480-491-300	Prior Year Expenses		500		500
06-490-492-010	Transfer to General Fund		282,612		224,918
06-491-499-900	Balance Sheet Expense (FA Expenses)		0		55,000
	Total Water Fund Exp - 06		**2,136,806**		**2,171,722**

ELECTRIC
FUND

	Electric Fund Revenue				
			2019		2020
Account Number	Account Description		2019 Budget		Manager Recommend
07-341-442-100	Interest Earnings		10,000		10,000
07-342-442-460	Rents (Pole Occupancy)		5,000		5,000
07-355-442-050	State Pension Contribution		14,334		16,131
07-360-442-100	Wage Reimbursement		1,000		1,000
07-372-442-400	Electric Sales		5,521,047		5,414,278
07-372-442-520	Reconnect/Disconnect Fees		5,000		5,000
07-372-442-521	Charges/Fees for Services		1,000		1,000
07-372-442-601	Cust. Gen. Elec Applic. Fee		600		600
07-372-442-602	Cust Gen Electric - Inspection Fees		900		900
07-372-442-903	WBCA Meter Reading Charge		4,000		21,390
07-372-442-908	Electric Penalities		18,858		22,000
07-372-442-920	Credit Card/OLBP Proc. Fee		4,500		5,500
07-372-442-980	Sales Tax Discount		300		300
07-389-442-100	Insurance Reimbursement		1,000		1,000
07-391-442-100	Sale of Properties & Supplies		21,500		3,500
07-395-442-100	Refund of Prior Years Expend.		3,000		3,000
07-399-442-900	Cash Balance Forward (Beg Cash Bal)				0
	Total - Electric Fund Rev - 07		**5,612,039**		**5,510,599**

	Electric Fund Expense		
		2019	2020
Account Number	Account Description	2019 Budget	Manager Recommend
07-440-442-120	Wages--Mgr/Asst Mgr	60,320	67,324
07-440-442-121	Wages(Electric)-Public Works Director	26,454	28,832
07-440-442-140	Wages - Other Admin Staff	45,401	44,893
07-440-442-141	Wages-Elect-Dept - Fulltime	123,840	194,239
07-440-442-156	Benefits - Health Care	114,420	122,108
07-440-442-160	MMO Employee Pension	28,052	19,125
07-440-442-161	FICA/Medicare	19,585	25,650
07-440-442-162	Unemploy Comp	1,704	1,800
07-440-442-167	In Lieu of Deferred Comp Pymt	2,500	2,500
07-440-442-231	Gasoline & Oil	3,500	4,000
07-440-442-238	Clothing & Uniforms	2,500	3,000
07-440-442-239	Tires & Tubes-Elect	2,500	1,200
07-440-442-240	Operating Supplies	3,500	3,500
07-440-442-260	Small Tools & Equipment	10,000	11,165
07-440-442-311	Acctg/Auditing Serv-Elect	9,500	11,000
07-440-442-312	Consulting Serv-Elect	8,000	6,000
07-440-442-313	Engineering Serv-Elect	7,000	5,000
07-440-442-321	Telephone Service (land line)	1,000	1,100
07-440-442-325	Postage-Elect	8,500	8,500
07-440-442-327	Radio Service/Cell Phones	1,514	2,460
07-440-442-329	PA One-Call Serv-Elect	1,000	1,000
07-440-442-331	Mileage/Tolls/Food/Lodging	3,500	3,500
07-440-442-341	Advertising-Elect	500	600
07-440-442-342	Printing-Elect	2,000	2,800
07-440-442-352	Insurances-Gen Liab/Auto/Bonding	18,856	17,225
07-440-442-354	Workers Comp	10,807	11,077
07-440-442-360	Elect Bill - Jefferson St. Garage / PW Bldg	3,200	2,700
07-440-442-361	Purchase of Electricity-Bulk Power Purchase	2,997,381	2,888,292

	Electric Fund Expense			
			2019	2020
Account Number	Account Description		2019 Budget	Manager Recommend
07-440-442-362	Gas Utility Serv-		4,800	4,600
07-440-442-364	Sewer Utility Service		150	250
07-440-442-366	Water Utility Service		200	250
07-440-442-369	Purchase Customer Generated Electric			100
07-440-442-372	Repair/Maint-Distribution System		70,000	70,000
07-440-442-373	Repair/Maint-Elect-Buildings		2,500	2,000
07-440-442-374	Repair/Maint-Elect-Equipment		2,000	2,000
07-440-442-375	Repair/Maint-Elect-Vehicles		18,000	10,000
07-440-442-376	Repair/Maint-Elect-Traffic Equip		25,000	12,000
07-440-442-378	Safety Equip Testing		1,500	1,250
07-440-442-390	Bank Processing Fee/Credit Card Transaction Fees		20,500	25,000
07-440-442-420	Dues/Memberships/Subscriptions		25,000	25,000
07-440-442-450	Contracted Services		20,000	30,000
07-440-442-452	Maint Contracts/Certifications-Elect		33,800	30,000
07-470-442-800	Depreciation Expense-Electric		102,964	104,500
07-470-472-800	Debt Srvc Interest - AMI		25,290	25,681
07-470-472-400 New	Small Borrowing Interest - Truck			1,000
07-480-491-300	Prior Year Expense		500	500
07-490-492-010	Transfer to General Fund		1,362,801	1,426,770
07-490-492-300	Transfer to Capital Reserve Fund - Elec		0	
07-491-499-900	Balance Sheet Expense (FA Expenses)		380,000	249,108
	Total - Electric Fund Exp - 07		**5,612,039**	**5,510,599**

HIGHWAY AID FUND

	Highway Aid Fund Revenue				
			2019		2020
Account Number	Account Description		2019 Budget		Manager Recommend
35-341-430-100	Interest Earnings		500		**2,000**
35-355-430-020	Liquid Fuels Monies		126,012		**123,457**
35-399-430-900	Cash Bal Fwd (Beg Cash Bal)		23,488		**99,543**
	Total - Hwy Aid Fund Rev - 35		**150,000**		**225,000**

Zelienople - 2020 Budget Worksheet

	Highway Aid Fund Expense				
			2019		**2020**
Account Number	**Account Description**		**2018 Budget**		**Manager Recommend**
35-430-439-600	Street Const / Rebuilding		150,000		225,000
	Total - Hwy Aid Fund Exp - 35		**150,000**		**225,000**

CAPITAL IMPROVEMENTS PLAN (C.I.P.)

Capital Improvement Plan

Proposed Budget 2020

COMMONWEALTH OF PENNSYLVANIA

Budget Year 2020

TABLE OF CONTENTS

INTRODUCTION

The Capital Improvement Plan (CIP) is a five year strategic financial plan, which the Borough uses to identify and plan for capital projects as well as capital equipment expenditures. The plan also helps to match financing with the appropriate capital items as well as identify the useful service lives of fixed assets.

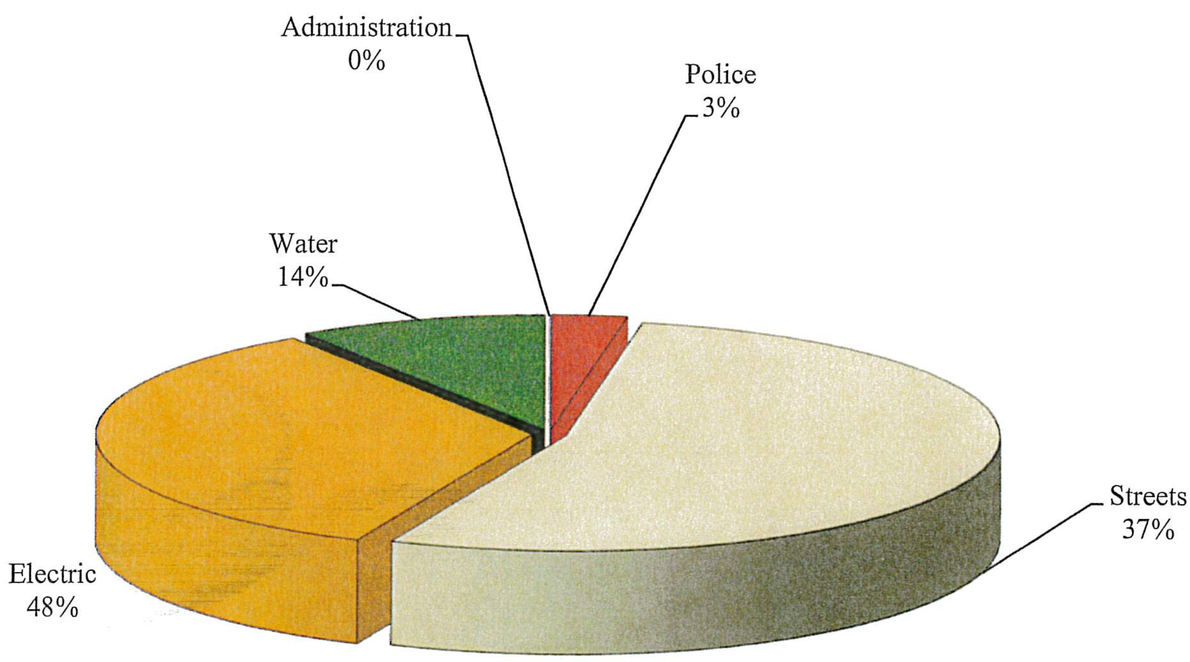
The Capital Improvement Plan is a decision making guide, but not necessarily a guaranteed commitment to the planned expenditures by borough management or borough governance. Each year, along with the operating budget, the Capital Improvement Plan is evaluated. Priorities are adjusted in the plan and as a result capital expenditures are changed in the plan from year to year. Once the Capital Improvement Plan is finalized, the Capital Budget is often determined based on the current fiscal years capital expenditures. The Capital Improvement Plan is established according to the Borough's adopted capitalization policy in order to specifically identify assets with long service lives.

The Borough exercises three methods of financing for its capital projects and equipment. The first two methods are through traditional lending mechanisms such as short and long-term debt, such as leases, loans, and bond issues. The third method is a "pay-as-you-go" approach, where smaller projects and equipment are funded based on the availability of cash flow from the operating budget in a single year or self-financed over the course of several years.

2020 Capital Budget Summary

Department	*Total Appropriation from Operating Budget*	
Administration	$	-
Police	$	35,253
Streets	$	681,333
Electric	$	434,643
Water	$	117,292
TOTAL:	$	1,268,521

2020 Total Capital Budget



*all percentages are rounded

SECTION I.

Department of Administration

CAPITAL IMPROVEMENT PLAN

BOROUGH OF ZELIENOPLE

Borough Administration

Capital Equipment & Capital Projects

Description	Service Life	Year Acquired	Replacement Cost	GL Account	2019	2020	2021	2022	2023
Phone system software upgrade	15	2018	$ -						
Utility/Finance software	5	2011	$ -						
Total:					$ -	$ -	$ -	$ -	$ -

Borough Administration

Capital Equipment & Capital Projects

Description	Service Life	Year Acquired	Replacement Cost	GL Account	2020	2021	2022	2023	2024
Projects (City Hall):									
Masonry repairs to the building			$ 20,000			20,000			
Total:					$ -	$ 20,000	$ -	$ -	$ -

CAPITAL IMPROVEMENT PLAN
EQUIPMENT DETAIL
Borough Administration

I. 2020 Capital Equipment

There are no planned expenditures for capital equipment.

CAPITAL IMPROVEMENT PLAN
PROJECT DETAIL
Borough Administration

II. 2020 Capital Projects

There are no planned expenditures for capital projects.

SECTION II.

Department of Police

CAPITAL IMPROVEMENT PLAN

BOROUGH OF ZELIENOPLE

Department of Police

Capital Equipment & Capital Projects

Description	Service Life	Year Acquired	Replacement Cost	GL Account	2020	2021	2022	2023	2024
2012 Chevrolet Impala patrol car (412)	5	2012	$ -						
2018 Ford patrol car (118)	5	2018	$ -	01-410-471-400 01-410-472-400	35,253				
2018 Ford patrol car (218)	5	2018	$ -			35,253			
2018 Ford patrol car (318)	5	2018	$ -				35,253	35,253	
Total:					$ 35,253	$ 35,253	$ 35,253	$ 35,253	$ -

CAPITAL IMPROVEMENT PLAN
EQUIPMENT DETAIL
Department of Police

I. 2020 Capital Equipment

A. 2018 Ford Patrol Cars:

1. Asset Condition – New

2. Justification for Replacement – This item represents the payments for three patrol cars which were replaced in 2018.

3. Funding Source – General Fund; short-term financing

SECTION III.

Department of Streets

Department of Streets

Capital Equipment & Capital Projects

Description	Service Life	Year Acquired	Replacement Cost	GL Account	2020	2021	2022	2023	2024
1991 Elgin street sweeper	15	1991	$ -						
2015 Dinkmar leaf machine	15	2015	$ -						
2009 Ford dump truck	10	2009	$ -						
2012 F-750 Ford dump truck	10	2012	$ -						
2005 Ford pickup truck	10	2005	$ 65,000	01-430-471-400 01-430-472-400	13,000	13,000	13,000	13,000	13,000
Kubota tractor with loader	15	2007	$ -						
Bobcat mower (ZR)	15	2002	$ 10,000			10,000			
Cub Cadet mower (ZR)	15	2018	$ -						
John Deere mower/plow tractor	15	2007	$ -						
Grimmer Schmidt air compressor	15	1990	$ -						
BoMag Robbin roller	15	1994	$ -						
Tiger RBF 12C boom mower	15	2000	$ -						
Wheel Loader (used)	15			01-430-471-400 01-430-472-400	10,000	10,000	10,000	10,000	10,000
Total:					$ 23,000	$ 33,000	$ 23,000	$ 23,000	$ 23,000

Department of Streets

Capital Equipment & Capital Projects

Description	Service Life	Year Acquired	Replacement Cost	GL Account	2020	2021	2022	2023	2024
General Projects:									
Phase I engineering-storm water plan	40			01-430-436-600	20,000	50,000			
Salt Shed Addition	40					100,000			
Public Works Facility roof	30		$ 40,000	Reserves	13,333				
Linden St. Culvert			$ 100,000	Infrastructure loan/grants	100,000				
Park Retention Pond						600,000			
Beaver St. Stormwater				Infrastructure loan/grants	300,000				
Roadway Projects:									
Street paving	20		$ 750,000	35-430-439-600	225,000	225,000	225,000	150,000	150,000
Curb construction	20		$ 240,000			60,000	60,000	60,000	60,000
Total:					$ 658,333	$1,035,000	$ 285,000	$ 210,000	$ 210,000

CAPITAL IMPROVEMENT PLAN
EQUIPMENT DETAIL
Department of Streets

I. 2020 Capital Equipment

A. 2005 Ford Pick-Up Truck:

1. Asset Condition – New

2. Justification for Replacement – This item will replace an old truck being transferred out of the Street Department into the Electric Department.

3. Funding Source – General Fund; short-term financing

B. Wheel Loader:

1. Asset Condition – Used

2. Justification for Replacement – This item is a used wheel loader specifically designed for loading capabilities for the public works departments.

3. Funding Source – General Fund; short-term financing

CAPITAL IMPROVEMENT PLAN
PROJECT DETAIL
Department of Streets

III. 2020 Capital Projects: General Projects

A. *Project Title:* Phase I Engineering – storm water plan

Project Location: Borough wide improvements

Project Description: This project requires preliminary engineering and design for storm water improvements in the Borough.

Project Justification: The intent is to provide engineering for some of the problem areas in the Borough that lack adequate storm water controls.

Funding Source: General Fund

B. *Project Title:* Public Works Facility Roof

Project Location: Public Works Building

Project Description: This project requires the replacement of the roof of the public works building. It is shared and funded by the three departments that share the building.

Project Justification: The roof on the facility is nearing the end of its service life. However, the Borough will attempt to get another year out of the roof, but if it becomes evident that the roof is failing, then the project will move ahead from reserve funds.

Funding Source: Reserve Funds

CAPITAL IMPROVEMENT PLAN
PROJECT DETAIL
Department of Streets

C. *Project Title:* Linden St. Culvert

Project Location: Linden St.

Project Description: This project is the replacement of a roadway culvert.

Project Justification: The current culvert is undersized and needs replaced to accommodate other storm water improvements.

Funding Source: Grants and/or County Infrastructure Bank Program

D. *Project Title:* Beaver St. Stormwater

Project Location: Beaver Street stormwater improvements

Project Description: This project requires stormwater improvements along Beaver St.

Project Justification: The intent is to improve stormwater along Beaver Street taking into account the changes and improvements that PennDot will be doing along Beaver Street.

Funding Source: Grants and/or County Infrastructure Bank Program

CAPITAL IMPROVEMENT PLAN
PROJECT DETAIL
Department of Streets

E. *Project Title:* Street Paving

Project Location: Borough wide improvements

Project Description: This project requires the milling and paving of streets.

Project Justification: The intent is to provide adequate and constant maintenance to streets as the need arises; this is to prevent complete street failure. The costs associated with these street surface improvements are offset by Liquid Fuel (Highway Aid) monies, which are appropriated from the Commonwealth.

Funding Source: Highway Aid Fund

SECTION IV.

Department of Water

CAPITAL IMPROVEMENT PLAN

BOROUGH OF ZELIENOPLE

Department of Water

Capital Equipment & Capital Projects

Description	Service Life	Year Acquired	Replacement Cost	GL Account	2020	2021	2022	2023	2024
2008 Ford F-250 pickup truck	5	2008	$ -						
Case 1845c skid-loader	15	1998	$ -						
2016 Ford F-350 utility van	5	2016	$ -						
Auto utility meter reader	5	2011							
2004 Ford F-550 Dump Truck	10	2004	$ 100,000	06-491-499-800 06-470-472-400	20,000	20,000	20,000	20,000	20,000
Utility/Finance software	5	2011	$ -						
Milling Head for Skid Steer						11,000			
AMI Metering System	15		$ 594,906	06-470-472-800	28,959	58,707	58,707	58,707	58,707
Total:					$ 48,959	$ 89,707	$ 78,707	$ 78,707	$78,707

Department of Water

Capital Equipment & Capital Projects

Description	Service Life	Year Acquired	Replacement Cost	GL Account	2020	2021	2022	2023	2024
General Projects:									
Compliance sampling & system looping	40		$ 200,000	06-491-499-900	55,000				
Waterline replacement; Pine St.			$ 140,000			140,000			
Waterline replacement; Hazel St.			$ 150,000				150,000		
Waterline replacement; Spruce St.			$ 225,000					225,000	
Public Works Facility roof	30		$ 40,000	Reserves	13,333				
Total:					$ 68,333	$ 140,000	$ 150,000	$ 225,000	$ -

CAPITAL IMPROVEMENT PLAN
EQUIPMENT DETAIL
Department of Water

I. 2020 Capital Equipment

A. 2004 Ford F-550 Dump Truck:

1. Asset Condition – New

2. Justification for Replacement – This truck has reached the end of its useful life for the Borough. Although the Water Department owns this vehicle, it will be outfitted for snow removal and will be assigned regular duties with the Street Department as the current truck is.

3. Funding Source – Water Fund

B. AMI Metering System:

1. Asset Condition – New

2. Justification for Replacement – The water meters in the Borough are nearing the end of their service life and this project involves updating to new metering technology.

4. Funding Source – Water Fund

CAPITAL IMPROVEMENT PLAN
PROJECT DETAIL
Department of Water

II. 2020 Capital Projects

A. *Project Title*: Compliance Sampling and System Looping

Project Location: Borough wide improvements

Project Description: This project requires the replacement of aging water assets as well as completing system looping to ensure water quality.

Project Justification: This project is intended to be funded through a grant for the who project. However, the Water Fund is budgeted to fund a small portion of the system looping in the event that the Borough does not receive the grant.

Funding Source: Water Fund & Grant Funds

B. *Project Title*: Public Works Facility Roof

Project Location: Public Works Building

Project Description: This project requires the replacement of the roof of the public works building. It is shared and funded by the three departments that share the building.

Project Justification: The roof on the facility is nearing the end of its service life. However, the Borough will attempt to get another year out of the roof, but if it becomes evident that the roof is failing, then the project will move ahead from reserve funds.

Funding Source: Reserve Funds

SECTION V.

Department of Electric

CAPITAL IMPRO[illegible]MENT PLAN

BOROUGH OF ZELIENOPLE

Department of Electric

Capital Equipment & Capital Projects

Description	Service Life	Year Acquired	Replacement Cost	GL Account	2020	2021	2022	2023	2024
1990 Ford pole truck	10	2008	$ -						
2018 Dodge Ram 5500 bucket truck	10	2019	$ 150,000	07-491-499-800 07-470-472-400	25,108	25,108	25,108		
2007 Ford F-750 bucket truck	10	2007	$ -						
Vermeer BC1000xl chipper	15	2010	$ -						
2001 Dodge pickup truck	5	2009	$ -		Truck transfer from Street Dept.				
Auto utility meter reader	5	2011	$ -						
1775 pole dinky trailer	5	2010	$ -						
Reel Cart	5	2012	$ -						
Utility/Finance software	5	2011	$ -						
AMI Metering System	15		$ 534,691	07-470-472-800	25,681	52,062	52,062	52,062	52,062
Total:					$ 50,789	$ 77,170	$ 77,170	$ 52,062	$52,062

Department of Electric

Capital Equipment & Capital Projects

Description	Service Life	Year Acquired	Replacement Cost	GL Account	2020	2021	2022	2023	2024
Projects:									
Rt. 68 Feeder line upgrade	40			Reserves	145,521	104,479			
4.15 KVA High St & Clay St.	40		$ 225,000	07-491-499-900	225,000				
Public Works Facility roof	30		$ 40,000	Reserves	13,333				
Total:					$ 383,854	$ 104,479	$ -	$ -	$ -

CAPITAL IMPROVEMENT PLAN
EQUIPMENT DETAIL
Department of Electric

I. 2020 Capital Equipment

A. 2018 Dodge Ram 5500 bucket truck:

1. Asset Condition – New

2. Justification for Replacement – This represents the payment for the short-term financing for this truck.

3. Funding Source – Electric Fund

B. AMI Metering System:

1. Asset Condition – New

2. Justification for Replacement – The Electric meters in the Borough are nearing the end of their service life and this project involves updating to new metering technology.

3. Funding Source – Electric Fund

CAPITAL IMPROVEMENT PLAN
PROJECT DETAIL
Department of Electric

II. 2020 Capital Projects

A. *Project Title*: Route 68 Feeder upgrade

Project Location: Route 68.

Project Description: The purpose of this project is to improve the distribution system along Route 68 to accomodate any future developments in the Borough.

Project Justification: Improvements and upgrades are needed along this feeder.

Funding Source: Reserve Fund as this project may not occur in 2020, but it is understood that an allowance should be made.

B. *Project Title*: 4.15KVA High St. & Clay St.

Project Location: High St. & Clay St.

Project Description: The purpose of this project is to improve the distribution system along High St. and Clay St. in conjunction with the improvements along Main St.

Project Justification: Improvements and upgrades are needed in conjunction with the improvements on Main St.

Funding Source: Electric Fund

CAPITAL IMPROVEMENT PLAN
PROJECT DETAIL
Department of Electric

C. *Project Title*: Public Works Facility Roof

Project Location: Public Works Building

Project Description: This project requires the replacement of the roof of the public works building. It is shared and funded by the three departments that share the building.

Project Justification: The roof on the facility is nearing the end of its service life. However, the Borough will attempt to get another year out of the roof, but if it becomes evident that the roof is failing, then the project will move ahead from reserve funds.

Funding Source: Reserve Funds

SECTION VI.

Capital Project Financing

CAPITAL IMPROVEMENT PLAN
Long-term Capital Financing

Projects may exist in the Capital Improvement Plan which will require long-term financing solutions. The borough remains committed to moderate borrowing practices that only relate to capital assets which will outlive the life of the debt incurred. The projects which will require debt are infrastructure projects that will benefit the residents of the Borough for decades to come.

A. **AMI Metering** – The Borough is in the planning stage of upgrading utility metering to a modern system due to the old system being at the end of its service life. This is similar to what the private shareholder owned utilities have been directed to do by the Public Utility Commission. This will require a borrowing, but will be self-funded by the utility as it is an improvement to the system.

B. **Main Street Revitalization** – While this item is not included in the CIP due to the various grants and reimbursements on this project, the Borough will in the next few years be committed to a long term borrowing for items related to revitalization.